

Organizational Structure and Responsibility

200.1 PURPOSE AND SCOPE

This policy establishes the organizational structure of the department and defines general responsibilities of department members.

200.2 POLICY

The University of Maryland, Baltimore Police Department will implement and maintain an organizational structure that provides clear and identifiable roles for command, control and guidance of the department. Each position and assignment should have clearly identified responsibilities and a defined chain of command.

200.3 BUREAUS

The Chief of Police is responsible for administering and managing the University of Maryland, Baltimore Police Department. There are four bureau of the police department:

- Support Services/Security Bureau
- Operations Bureau
- Professional Standards Bureau
- Fire Marshal

200.3.1 SUPPORT SERVICES/SECURITY BUREAU

The Support Services/Security Bureau is commanded by a Civilian Director, whose primary responsibility is to provide general management, direction, and control for the Support Services/Security Bureau. The Support Services/Section Bureau consists of Security and Dispatch, Clergy, Human Resources, Quartermaster, and Administrative Staff.

200.3.2 OPERATIONS BUREAU

The Operations Bureau is commanded by a Major, whose primary responsibility is to provide general management, direction, and control for the Operations Bureau. The Operations Bureau consists of Patrol Services, COAST, and Criminal Investigations.

200.3.3 PROFESSIONAL STANDARDS BUREAU

The Professional Standards Bureau is commanded by a Major, whose primary responsibility is to provide general management, direction, and control of the Professional Standards Bureau. The Professional Standards Bureau consists of Education & Training, Accreditation, and Internal Investigations.

200.3.4 OFFICE OF THE FIRE MARSHAL

The Office of the Fire Marshal is commanded by a Civilian Director, who serves as the University Fire Marshal and Chief Fire Protection Engineer. The Director is responsible for developing and managing programs to keep UMB students, faculty, and staff safe from fire. The Office of the

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Fire Marshal acts on behalf of the Maryland Office of the State Fire Marshal, and the Director is deputized as a Special Assistant State Fire Marshal to enforce all laws of the state related to the prevention of fire.

200.4 COMMAND PROTOCOL

200.4.1 SUCCESSION OF COMMAND

The Chief of Police exercises command over all members of the University of Maryland, Baltimore Police Department. During the absence of the Chief of Police, the Deputy Chief of Police will exercise command over all members of the UMBPD. During the absence of the Chief of Police and Deputy Chief of Police, a Bureau Commander or Civilian Director will be designated to serve as the Acting Chief of Police.

Except when designated as above, the order of command authority in the absence or unavailability of the Chief of Police and Deputy Chief of Police is as follows:

- (a) Operations Bureau Commander
- (b) Professional Standards Bureau Commander
- (c) Security Services/Section Director
- (d) Fire Marshal
- (e) Lieutenant
- (f) Sergeant
- (g) Corporal
- (h) Police First Class
- (i) Police Officer

200.4.2 UNITY OF COMMAND

The principles of unity of command ensure efficient supervision and control within the department. Generally, each member shall be accountable to one supervisor at any time for a given assignment or responsibility. Except where specifically delegated authority may exist by policy or special assignment (e.g., Canine, Bicycle Patrol), any supervisor may temporarily direct any subordinate if an operational necessity exists.

200.5 COMMANDING OFFICER

During the temporary absence of any ranking officer, the senior ranking officer subordinate will act as the ranking officer. The temporary command officer shall have the authority and responsibility of the higher position. When considering replacements of equal rank, the most senior officer will be the ranking officer.

- Commanding officer shall mean an officer regularly assigned to command or a temporary assignment to command.
- A superior officer shall mean any sworn member of the rank of Corporal or above.

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200.6 AUTHORITY AND RESPONSIBILITY

Each member will be assigned duties and responsibilities. Each member is delegated the authority necessary to effectively execute those responsibilities. Each member will also be held accountable for the appropriate application of that delegated authority.

- A police officer, for instance, is responsible for the investigation of reported crimes and offenses, the identification and arrest of perpetrators, and incarceration of suspects. To that end, police officers have the authority to make independent decisions, based on the law, policies, and procedures.
- Police officers, or any other member, are not prohibited from seeking the advice of supervisors or other persons within the criminal justice system who possess expertise concerning the matter being handled.
- Authority is delegated down from the Chief of Police through the chain of command by written and oral directives. In every case, the member will be held accountable for their decisions.